

Application for: Over Dimension, Over Weight, House Moving & Bridge Analysis Permits

***Important: Applications must be filled out for each trip, regardless of fee. PERMIT # _____**

CHOOSE APPLICATION TYPE:				For Office Use Only								
<input type="checkbox"/> Over Dimension, Not Over Weight (\$50 Annual)* <input type="checkbox"/> Over Weight Permit (Fee-\$50)* <small>(Includes Factory Built Homes, Double-Wides, & Office Trailers up to 10 trips, after 10 trips no additional charge)</small> <input type="checkbox"/> House Moving Permit Non-Factory Built (Fee-\$50) <input type="checkbox"/> Bridge Analysis Permit (Fee-Actual Cost)				<table border="1" style="width:100%; border-collapse: collapse; margin: 5px 0;"> <thead> <tr> <th style="width: 33%;">Check Number</th> <th style="width: 33%;">Amount Paid</th> <th style="width: 33%;">Date Paid</th> </tr> </thead> <tbody> <tr> <td style="height: 30px;"> </td> <td> </td> <td> </td> </tr> </tbody> </table>			Check Number	Amount Paid	Date Paid			
				Check Number	Amount Paid	Date Paid						
APPLICANT INFORMATION (all applicants must fill out this section)												
Applicant's Name:		Telephone Number:		Fax Number:								
Address:		Name of Insurance Company:										
E-Mail Address:		Date and Time of Move (specific date required):										
Description of Proposed Route (attach separate sheet if necessary):			State Permit Number: <small>(please attach State permit)</small>		Description of Escorts:							
Power Unit License Number:	Trailer License Number:	Gross Vehicle Weight:		Number of Axles:								
Type of Load:	Dimensions: <div style="display: flex; justify-content: space-around;"> Length: Width: Height: </div>											
HOUSE MOVING & BRIDGE ANALYSIS PERMIT INFORMATION												
State Mover's License Number:			Dimensions of Building:									
Bridge Location (span ≥ 20 feet):			Weight of Building:		Empty Weight of Vehicle:							

Please provide the following information (if you have a State permit with this information, please attach):

- 1) Spacing between axles, 2) Placement of loads on axles, 3) Weight on each axle, 4) Tire size, and
- 5) Tread width and tandem spacing.

As an Applicant, I agree to have Insurance.

- The Mover agrees to the special conditions detailed on Page 2 of this permit.
- The pertinent permit information shown on the back side of the State Permit Application generally applies.
- **Notify the Mille Lacs County Public Works Department 24 hours prior to the move at (320) 983-8201.**

The Mille Lacs County Public Works Department will not issue a permit with less than 24 hour notification (this includes weekends and observed County holidays).

Date _____ Signature of Applicant _____

Fill in Below if Loaded Height is Over 13'6" (Notice must be provided to:)		
Electric Power Company	Telephone Company	Cable TV Company
By _____	By _____	By _____
Date _____	Date _____	Date _____

Permit Approved by _____ Date _____

DEFINITIONS

PERMIT REQUIREMENTS: Vehicle and load combinations that operate on Mille Lacs County Roads and County State Aid Highways which exceed the height, weight, length, or loading described in Minnesota State Statute Chapter 169 are required to obtain a permit. Mille Lacs County Public Works Department reviews and issues applications of over width, over height, over length, and over weight vehicle/load combinations.

In general terms, load/vehicle combinations that exceed 8'-6" in width, 13'-6" in height, or 53' in length require a permit. Weight, axle, and tire requirements are too complicated to summarize. Minnesota State Statute 169.824 goes into greater detail. If the Minnesota Department of Transportation requires a permit for state and federal highways, Mille Lacs County will require a permit for County highways.

BUILDING MOVER: As defined by Minnesota State Statute 221.81, subd 1(a). A building mover means a person, corporation, or other entity who raises, supports off the foundation, and moves buildings on and over public streets and highways. Building mover does not include a person who moves manufactured homes or modular homes, farmers moving their own farm buildings, or persons moving buildings which are less than 16 feet wide by 20 feet long. See also Minnesota State Statute 160.26 pertaining to moving buildings over highways. Building movers require a House Moving Permit from Mille Lacs County when operating on Mille Lacs County roadways.

OVERWEIGHT OVER WIDTH PERMIT: Includes the moving of manufactured homes or modular homes, farmers moving their own buildings, or person moving buildings which are less than 16 feet wide by 20 feet long; and also the movement of construction equipment, construction components, and similar large objects.

GENERAL CONDITIONS

1. **COMMODITIES** – This permit is intended for oversize, overweight equipment and building moving equipment. It is not intended for the movement of commodities and will not be issued for that purpose.
2. **RIGHT OF WAY** – When being passed by vehicles in either direction, no portion of equipment, vehicle or load shall extend beyond the center line of pavement or traveled way. If the permittee is not able to yield to the right of way of oncoming traffic, or if vehicle/load will encroach into the oncoming traffic lane, or if traffic must be directed and controlled, a police escort(s) is required and shall be operated in the manner prescribed in Minnesota Statute 169.20 subd.5. Care should be taken at all times to protect the traveling public.
3. **PARKING ON HIGHWAY** – In event of breakdown, vehicles or equipment will be moved off the highway right of way; and if not possible to do so immediately, flags, flares, lights and reflectors shall be of the type and placed as required by law. The County Sheriff shall be notified immediately of breakdown if load and permitted vehicle cannot be immediately moved off the highway right of way.
4. **RESTRICTED ROAD/BRIDGE** – Movement of vehicle and/or loads exceeding posted limits during periods of restriction is not authorized.
5. **BRIDGE ANALYSIS** - The Mille Lacs County Public Works Department reserves the right to require the applicant to conduct an analysis of any bridge along the designated route. Such analysis shall be conducted to determine if a particular bridge has adequate load carrying capacity and/or adequate lateral/vertical clearance. The applicant shall hire a registered Professional Engineer (State of Minnesota) to conduct the load carrying analysis. Mille Lacs County reserves the right to review and reject any analysis without cause.
6. **LOCAL AUTHORITY** – Mille Lacs County issues permits for roadway use within its jurisdiction (County State Aid Highway and County Roads within Mille Lacs County). Permits for roadway use in other jurisdictions (township, state, or city) must be obtained from the appropriate road authority. Restrictions and requirements placed on a move by the Minnesota Department of Transportation shall be applicable to moves on a roadway under the jurisdiction of Mille Lacs County.
7. **MOVING DAYS AND TIMES** – Movement is permitted between sunrise and sunset, Monday through Saturday; and Sunday from noon to sunset; excepting County recognized holidays unless specifically required and approved on the permit.
8. **ADVERSE WEATHER AND HIGHWAY CONDITIONS** – Movement shall not be started and shall cease when visibility is less than ½ mile or when the highway surface is hazardous or slippery. Adverse conditions such as fog, heavy rain or snow, gusty winds, icy roadways, or other hazardous conditions shall be reason to suspend or delay a move. Moves may not resume or initiate until weather conditions are acceptable and permission to proceed has been granted. Mobile home and/or modular building units may not be moved when the wind speed exceeds 20 miles per hour.
9. **SIGNS, GUARDRAILS, ETC.** – Loads shall be of a dimension where street signs, guardrail, or other public improvements along the roadway are not disturbed or adversely effected. Trees and shrubbery may not be cut unless prior affirming arrangements have been made with the Mille Lacs County Public Works Department Maintenance Supervisor.
10. **HAULING UNIT** – All extendable units or equipment must be retracted to legal dimensions when not in use for the purpose of transporting an over dimension and/or over weight load unless otherwise specifically stated on this permit.
11. **USE OF FLAGS** – Any projection extending more than 3 feet ahead of the front bumper, or 4 feet beyond the rear of the bed of a vehicle, or when a vehicle or combination of vehicles and/or loads extending 9 feet in width and/or 65 feet in length is required to display red, yellow or orange warning flags. Such flags must be at least 18 inches square and in good repair, securely attached at the extreme tip of the overhang, whether front or rear, and at the corners and at the widest points so as to be clearly visible to approaching or overtaking traffic. Whenever long loads, beams, trusses, poles, or pipe are transported with pole dolly or steering dolly, warning flags shall be attached to the underside of the load spaced no more than 20 feet apart. At night amber lens lights visible at least 500 feet, must be used in place of the required flags, except on the rear where the light must be red.

GENERAL CONDITIONS (continued)

12. USE OF SIGNS – When escort vehicle(s) are required, Wide Load and Long Load signs must be used and be at least 12 inches wide by 60 inches long, with 8 inch high, series C, with 1 and 1/8 stroke or larger, black letters on a yellow background. An Oversize Load sign is the required wording for all signs used on the towing vehicle and trailed vehicle or load. The Oversize Load sign must be at least 18 inches by 84 inches with 10 inch, series C, 1 and 5/8 inch stroke or larger, black letters on yellow. Sign must face oncoming traffic, be mounted at least 5 feet above the road surface on the towing vehicle, rear of the trailed vehicle or load, and escort(s). Wide Load or Oversize load sign to be used with all vehicles or loads exceeding 10 feet 6 inches in width. Long load or Oversize Load sign to be used with all vehicles or loads exceeding 75 feet in length when width is 10 feet 6 inches or less. Signs must be lighted and legible at least 500 feet for all night moves. Whenever signs are required two disc type 4 inch diameter lights showing amber to the front and amber or red to the rear must be mounted at least 20 inches above the ground as far apart as practical. These lights must flash simultaneously at a rate of 60 to 90 flashes per minute and be visible at least 500 feet. Signs shall not extend beyond the line of the fenders on the left side nor more than 6 inches beyond fender line on right side of the escort vehicle. When escorts are used, escorts and permitted rig(s) must have radio communication.
13. BRAKE REQUIREMENTS – All requirements relating to brakes and method of use must be complied with in accordance with State Law.
14. TOWING EQUIPMENT – The trailers, towed vehicles, and equipment are to be hitched in such manner so they will track on turns and not whip while being towed. It is the responsibility of the permittee that the towing vehicle is adequate and safe to handle the movement.
15. SIDE OVERHANG – An overwidth load is to be placed on the vehicle as far as possible to the right so as to present the least hazard to the public.
16. DIVISIBLE LOADING – An over legal dimension and/or weight load which is divisible to legal or smaller permit dimensions and/or weight is not authorized for movement.
17. WHEELS AND TIRES – Tire loads are limited to 600 lbs per inch of tire width or the manufacturer recommended load, whichever is less. All loads shall be transported on pneumatic tires inflated to the manufacturer's recommended pressure.
18. LEGAL DIMENSION LIMITATIONS – A permit for movement is required if the following legal limitations are exceeded by equipment and/or vehicles INCLUDING load: maximum over all width-8'6"; maximum overhaul height-13'6"; maximum overall length-single motor vehicle=40 feet, truck crane=45 feet, semitrailer=48 feet, trailer/semitrailer in 3 vehicle combination = 28 feet 6 inches, combination of 2 vehicles = 65 feet truck tractor semitrailer combination exceeding 65 feet and "twin trailer" 3 vehicle combinations exceeding 55 feet limited to designed routes. A trailer is limited to 45 feet long with 65 feet the maximum overall length of a truck and trailer combination.
19. LEGAL GROSS WEIGHT LIMITATION – The gross weight on any one axle shall not exceed 18,000 lbs. on 9 Ton Routes nor 20,000 lbs. on 10 Ton Designated Routes. No tandem axle group shall exceed 34,000 lbs. on all routes. A single axle is defined by laws as including all wheels whose centers may be within 40 inches apart. The maximum total gross weight on all axles may not exceed 73,280 on 5 axle combination except on all interstate and 10 Ton Designated routes where a 5 axle combination may not exceed 80,000 lbs. A 6 axle combination of vehicles may not exceed a total gross weight of 80,000 lbs. on all routes.
20. LICENSE PLATES, MOTOR VEHICLE REGISTRATION AND TAX LAWS – This permit does not authorize or does not in any way apply to the use of license plates, and has no effect on the motor vehicle registration or motor vehicle tax laws of Minnesota.
21. RESPONSIBILITY FOR STRUCTURES AND CLEAN-UP – The permittee shall comply with all regulations posted on any bridge, underpass, or other structure over or under which (he) they shall travel, and shall assume all risks relative thereto.
22. LIABILITY FOR DAMAGE – The permittee is responsible for all liability for personal injury, property damage, or time lost, which may occur in relation to the movement and in the event any claim is made against the County of Mille Lacs or a Department or employee thereof through, by reason of or in any connection with any act or omission permittee shall defend, indemnify and hold harmless from any claim.
23. SPECIALIZED TRAFFIC CONTROL – When flagpersons are required to direct or control traffic, they must wear and use the required equipment, as well as direct and control traffic as is required by the most current Minnesota Manual of Uniform Traffic Control Devices.
24. UTILITIES – Movers are responsible to coordinate utility line adjustment and relocations as necessary.

SPECIAL PROVISIONS REQUIREMENT OF ESCORT & POLICE ESCORT

Permits requiring a Sheriff or Police escort must be submitted to the Mille Lacs County Public Works Department no less than seven (7) working days prior to the move. Movers may contact the Sheriff's Office directly during normal working hours (8:00 A.M. to 4:30 P.M.) at (320) 983-8250, Chief Deputy Kent Larson.

- A. An escort is required for loads in excess of 12'-6" wide or if vehicle and load exceed 100 feet, minimum 2 escorts (one front, one rear).
- B. Sheriff's escort is required when the requirement for an escort is satisfied in Paragraph A above, and when any part of the designated route is on a county roadway with an average daily traffic greater than 1500 vehicles per day.
 - i. Average daily traffic shall be determined by the current traffic volume map published by the Minnesota Department of Transportation for Mille Lacs County.
 - ii. Mille Lacs County Sheriff's Office will charge \$45/hour for escorts (see Mille Lacs County's website for current Fee Schedule).