

Chairman Tellinghuisen called the meeting to order at 9:04 a.m., with the following members present: Commissioners Reynolds, Wilhelm, Oslin, and Peterson. The Pledge of Allegiance was recited.

Six requests were added to the agenda:

- Approve Replacing a Part-time Family Home Visiting Nurse with a Full-time Position;
- Approve Revised County Auditor-Treasurer Position Description;
- Consider Revised HR Manager Position Description;
- Consider Revised Network Support Supervisor Position Description;
- Approve Additional Cost to the Professional Services Agreement for County Roads 106, 112, 151 Engineering Services;
- Authorize Amendment to Professional Services Agreement for County Roads 106, 112, 151 Construction Services.

Cmsr Oslin motioned to accept the agenda as amended; Cmsr Peterson seconded. Motion carried.

CONSENT AGENDA

A motion was made by Cmsr Oslin, seconded by Cmsr Wilhelm, to approve the following consent agenda items:

- Approve 8/13/19 County Board Meeting Minutes;
- Review of Auditor's Warrants;
- Approve Payment to Legal Counsel for Legal Services;
- Approve Commissioners' Mileage and Per Diems – August 2019;
- Approve The Work Number Participation Agreement;
- Approve CVS Staff Time to Attend the Mille Lacs County Operation Community Connect;
- Apply for a Central Minnesota Radio Grant for BDA in MLC Justice Center;
- Accept Minnesota Snowmobile Safety Enforcement Grant From Minnesota Department of Natural Resources;
- Authorize CSAH 1 Street Closing (Kick Cancer To Curb Benefit);
- Award Paver Laid Patches;
- Award Culvert Repair and Replacement;
- Accept 2018 Public Works Annual Report;
- Information Only: July 2019 Jail Performance Report.

County Administrator Pat Oman noted that item 4.5 Approve the Work Number Participation Agreement was previously tabled. Oman removed item 4.5 for discussion.
Motion Carried.

APPROVE WORK NUMBER PARTICIPATION AGREEMENT

Community and Veterans Services (CVS) Director Beth Crook stated that The Work Number is an income-based program that CVS child support unit uses to verify residents' income. Crook stated that in the past the State paid for the contract between the Minnesota Department of Human Services (DHS) and Equifax (The Work Number). Crook noted that the State is no longer paying for this service. Crook stated that the first 600 inquiries are free of charge; any inquiries after 600 would be charged at the rate of \$1.50 each. Crook noted that CVS conducted a total of 430 inquiries last year. Cmsr Wilhelm motioned to approve The Work Number Participation Agreement; Cmsr Reynolds seconded. Motion carried.

PRESENTATION OF INFORMATION: RECOGNIZE AUGUST AS CHILD SUPPORT AWARENESS MONTH

Fiscal Supervisor Paul Prokosch presented the State of Minnesota's Proclamation regarding August as Child Support Awareness Month. Prokosch stated that Mille Lacs County is ranked 6 out of 87 counties in the State for child support funds collected. Prokosch stated that these funds are collected with the assistance of the County Attorney's Office (CAO) and the Sheriff's Office (SO). Prokosch acknowledged and thanked the Mille Lacs County Child Support Officers for their service. Cmsr Oslin motioned to accept the State of Minnesota's Proclamation proclaiming August as Child Support Awareness Month; Cmsr Reynolds seconded. Motion carried.

PUBLIC HEARING: COUNTY DITCH 2 REPAIR HEARING

Environmental Resources Manager Dillon Hayes referenced the March 27, 2019 petition that was received regarding the repair of County Ditch (CD) 2. Hayes stated that on April 2, 2019, the Drainage Authority determined that the drainage system was in need of repair; on July 24, 2019 a repair report was filed by the County Auditor-Treasurer. On August 6, 2019 a public hearing was scheduled in accordance with Minnesota Statute 103E.715 for August 27, 2019. Cmsr Oslin motioned to open the public hearing at 9:28 a.m.; Cmsr Wilhelm seconded. Motion carried.

Ron Newman of Princeton stated that he cannot support this project, as it will let water flow too fast, flooding his farmland. Newman referenced an earlier ditch assessment that had determined that the whole ditch needed repair up to US HWY 169. Newman stated that a complete job is needed on this ditch; Newman stated that he opposes any “patchwork” completed on this ditch. Cmsr Wilhelm motioned to close the public hearing at 9:36 a.m.; Cmsr Oslin seconded. Motion carried.

Hayes stated that the property owners have the right to install drainage tile; Hayes noted that the whole drainage system needs repair; however, the Board can only make a decision to repair this section at this time. Hayes recommended proceeding with the proposed repair. Hayes stated that the County can evaluate the rest of County Ditch 2 further, but this is an additional process. Cmsr Reynolds inquired as to if Newman could petition to have the rest of the ditch inspected and repaired. Hayes confirmed this would be a valid option. Newman stated that he will petition for the repair of the entire CD 2. Further discussion continued regarding assessing the entirety of CD 2. Cmsr Wilhelm motioned to table the Public Hearing for County Ditch 2; Cmsr Reynolds seconded. Motion carried.

PUBLIC HEARING: ESTABLISHING THE APPOINTED OFFICE OF COUNTY AUDITOR-TREASURER

Oman stated that Resolution No. 8-27-19-01 regarding establishing the appointed office of County Auditor-Treasurer would require a public hearing. Oman stated that if the Board indicates that they support this change and the public disagrees, the public will have 30 days to petition the ruling. Cmsr Oslin motioned to open the public hearing at 9:48 a.m.; Cmsr Wilhelm seconded. Motion carried. Cmsr Tellinghuisen asked if anyone would like to speak or comment. Cmsr Peterson motioned to close the public hearing at 9:49 a.m.; Cmsr Reynolds seconded. Motion carried.

Cmsr Wilhelm motioned to approve Resolution No. 8-27-19-01; Cmsr Oslin seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Peterson, and Tellinghuisen voted aye. Motion carried.

ACCEPT BIDS FOR FLEET VEHICLES

Oman stated that one bid was received for the sale of a County fleet vehicle. Oman noted that this individual is a County employee. Remaining vehicles not sold will be sent to the Wayne Pike Auction. Cmsr Wilhelm motioned to accept the bid for the sale of the fleet vehicle; Cmsr Reynolds seconded. Motion carried.

APPROVE SALE OF COUNTY VEHICLE

Facilities Operations Manager Noelan Lange stated that the #27 County maintenance truck has numerous mechanical issues, high miles, and rust issues. Lange stated that it would be in the best interest of the County to replace this vehicle with the #1408 Public Works vehicle, and sell the #27 County maintenance truck at the Wayne Pike Auction. Cmsr Peterson motioned to approve the sale of the County vehicle; Cmsr Oslin seconded. Motion carried.

CERT ELECTRIC VEHICLE CHARGING STATION SEED GRANT APPLICATION

Ben Lehman recommended applying for the Clean Energy Resource Teams (CERT) Seed Grant, in order to receive funding to add additional electric vehicle charging stations throughout the County. Lehman stated that the Board had previously applied for a similar grant on April 16, 2019; however, this grant was not approved. Discussion occurred regarding the efficiency of electric vehicles. Lehman stated that approving the grant application does not approve installation of any of the discussed measures. Lehman stated that if awarded, the grant can be rejected if the County decides not to pursue electric vehicles. Lehman noted that the proposal is for fleet vehicle use; a payment agreement could be incorporated in the future for public use. Cmsr Oslin motioned to approve the CERT Electric Vehicle

Charging Station Seed Grant Application; Cmsr Reynolds seconded. A roll call vote was called. Cmsrs Wilhelm, Reynolds, and Oslin voted aye. Cmsrs Peterson and Tellinghuisen voted nay. Motion carried.

APPROVE OUT-OF-STATE TRAINING FOR PHEP COORDINATOR

Public Health Coordinator Sierra Cotter requested to attend the Health Care Coalition Response Leadership Course in Anniston, Alabama. Cotter noted that this attending this training will consist of a week's time; 3 days of training, 2 days of travel. Cotter noted that FEMA is convening all expenses other than wages; PHEP grant funds may be able to assist with covering wages. Cmsr Wilhelm motioned to approve Out-of-State Training for the PHEP Coordinator; Cmsr Reynolds seconded. Motion carried.

AUTHORIZE PUBLIC TRANSPORTATION LOCAL SUPPORT

County Administrator Oman stated that while the contract with Tri-Cap has been beneficial for the County, however, there are investments that need to be funded. Oman stated Mille Lacs County received a request from Tri-Cap to authorize \$36,000 for bus operation and vehicle capital. The bus operation (\$20,000) is an annual cost, while the vehicle capital (\$16,000) is not an annual cost. Rather, the vehicle capital will fund half of the local share for a new increased service in northern Mille Lacs County and assist with updating the fleet. Oman noted that Tri-Cap will sell the old vehicle and that amount will be returned to the account; the old vehicle will likely go to auction. Cmsr Wilhelm motioned to authorize public transportation local support; Cmsr Oslin seconded. Motion carried.

APPROVE LABOR AGREEMENT WITH TEAMSTERS LOCAL NO. 320

Holly Wilson stated that the new agreement will be effective for the dates of January 1, 2018 through December 31, 2019. The agreement indicates pay increases of 2.5% for 2018 and 2.5% for 2019. Back wages will be issued to affected employees. Cmsr Oslin motioned to approve the labor agreement with Teamsters Local No. 320; Cmsr Wilhelm seconded. Motion carried.

SET TIME AND PLACE TO HEAR IMPASSABLE ROAD COMPLAINT

County Auditor-Treasurer Paul Prokosch stated that the County has received an impassable road complaint. Prokosch noted that the County Board must set a date and time for a public hearing so affected individuals may voice their concerns. Prokosch stated that the intended date would be Tuesday, September 17, 2019 at 9:00 a.m. Cmsr Wilhelm motioned to adopt Resolution 8-27-19-02: Set Time and Place to Hear Impassable Road Complaint; Cmsr Oslin seconded. Motion carried.

APPROVE REPLACING A PART-TIME FAMILY HOME VISITING NURSE WITH A FULL-TIME POSITION

Personnel Director Holly Wilson stated that Community and Veterans Services (CVS) is currently understaffed and is requesting replacing a part-time Family Home Visiting Nurse position with a full-time position. Cmsr Reynolds motioned to approve replacing a part-time Family Home Visiting Nurse with a full-time Family Home Visiting Nurse; Cmsr Oslin seconded. Motion carried.

APPROVE REVISED COUNTY AUDITOR-TREASURER POSITION DESCRIPTION

Personnel Director Holly Wilson briefly reviewed the revised County Auditor-Treasurer position description. Wilson noted that revisions include moving from an elected position to appointed position; Grade R will be retained for the position. Cmsr Wilhelm motioned to approve the revised County Auditor-Treasurer position description; Cmsr Peterson seconded. Motion carried.

CONSIDER REVISED HR MANAGER POSITION DESCRIPTION

Personnel Director Holly Wilson stated that the Administrative Services Office (ASO) requests the reclassification of the HR Generalist position to HR Manager. Wilson noted that the HR Manager position includes the authority to supervise ASO staff and to conduct the tasks of the Personnel Director in her absence. Wilson noted that the new position will have a pay raise of 3%. Wilson noted that the County consultant recommended increasing the grade from Grade I to Grade K for this position. Cmsr Peterson motioned to approve the revised HR Manager position description; Cmsr Wilhelm seconded. Motion carried.

CONSIDER REVISED NETWORK SUPPORT SUPERVISOR POSITION DESCRIPTION

Personnel Director Holly Wilson stated that the ASO is requesting the reclassification of the Network

Support Specialist position to Network Support Supervisor. Wilson noted that additional duties include assuming responsibilities in the absence of the Technology Services Manager; serving as point-of-contact with CPT County programs, administering network switching and firewall equipment; and managing the County's ARCGIS applications and usage. Wilson noted that the County consultant recommended increasing the grade from Grade L to Grade N for this position. Wilson noted that the new position will have a pay raise of 3%. Cmsr Oslin motioned to approve the revised Network Support Supervisor position description; Cmsr Reynolds seconded. Motion carried.

APPROVE ADDITIONAL COST TO THE PROFESSIONAL SERVICES AGREEMENT FOR COUNTY ROADS 106, 112, 151 ENGINEERING SERVICES

Public Works Director Holly Wilson stated that this item amends a previous agenda item from May 15, 2018. Wilson stated that on May 15, 2018, the County Board authorized an agreement with WSB. However, an error regarding a difference in cost was discovered in that agenda request. Wilson recommended approving the difference in cost. Cmsr Wilhelm motioned to approve additional cost to the professional services agreement for County Roads 106, 112, and 151 engineering services; Cmsr Reynolds seconded. Motion carried.

AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT FOR COUNTY ROADS 106, 112, 151 CONSTRUCTION SERVICES

Public Works Director Holly Wilson stated that additional construction services inspection hours are necessary; Wilson noted that the change needed authorizes an amendment to the agreement with WSB. Cmsr Peterson motioned to authorize amendment to professional services agreement for County Roads 106, 112, 151 construction services. Cmsr Peterson motioned to approve the amendment to professional services agreement for County Roads 106, 112, and 151 construction services; Cmsr Reynolds seconded. Motion carried.

COMMITTEE REPORTS

Cmsr Reynolds stated that the White House Office of Intergovernmental Affairs hosted the State Leadership Day conference on August 20, 2019. Cmsr Reynolds stated that opportunity zones were discussed; Vice President Mike Pence also spoke at the event.

Cmsr Oslin stated that the Healthy Lake, Healthy Land conference was a success. Dillon Hayes, Lynn Gallice, and Harmony Maslowski presented at the event, in addition to the DNR. Discussion regarding how to improve shoreline was a popular topic. Cmsr Oslin noted that the conference helps residents become more educated on what they can do to protect waters.

Cmsr Peterson motioned to adjourn the meeting at 10:33 a.m.; Cmsr Reynolds seconded. Motion carried.

ATTEST:

/s/ Pat Oman
Pat Oman
County Administrator

/s/ Roger Tellinghuisen
Roger Tellinghuisen
County Board Chairperson