

PAGE TOWNSHIP
Regular Meeting of Town Board
Monday, May 21, 2018 - 7 PM

BOARD MEMBERS PRESENT: Daniel Peterson, Jake Janski, Jason Theisen, Kyle Weimann, and Darlys Salgren
MEMBERS OF PUBLIC: Travis Scott

1. **CALL TO ORDER:** Chair Peterson called the meeting to order at 7:00pm.
 - a. **Approval of Agenda:** Chair Peterson corrected the ending check number to 5955. **Sup. Janski motioned to approve the agenda as amended; Sup. Theisen seconded. Motion carried unanimously.**
 - b. **Approval of Previous Meeting Minutes:** Chair Peterson motioned to approve the April Regular Board Meeting minutes as presented; Sup. Theisen seconded. Motion carried unanimously. Chair Peterson motioned to approve the Board of Appeal minutes as presented; Sup. Janski seconded. Motion carried unanimously. Sup. Janski motioned to approve the Road Review minutes as presented; Sup. Theisen seconded. Motion carried unanimously.
 - c. **Approval of Treasurer's Report and Cash Control Statement:** The Treasurer read the report as follows:

Beginning Previous Month's Balance	\$	188,545.21
MINUS Previous Month's Disbursements	\$	6,746.33
PLUS Previous Month's Receipts	\$	<u>480.63</u>
Ending Previous Month's Balance	\$	182,704.91

Discussion of a discrepancy between the Clerk and Treasurer due to Treasurer recording certain checks in a later month. The savings account has \$10,452.38. **Chair Peterson motioned to approve the Treasurer's Report; Sup. Theisen seconded. Motion carried unanimously.**
 - d. **Approval of May Claims:** Chair Peterson motioned to approve claim list and check numbers 5943 through 5955 including the employee paychecks; Sup. Theisen seconded. Motion carried unanimously.
2. **PUBLIC COMMENT**

Salgren asked if Tibbets Brook Chapel could plant milkweed in the prairie areas. Sup. Janski said that the existing project plan included substantial new milkweed planting and no additional is needed.
3. **TONSHIP POLICY**
 - a. **Road Abandonment: 170th Ave revert to Lake Township:** No action.
 - b. **Ordinance Updates: Driveway and Mailbox, Frost Footing:** Clerk Weimann reported that the MAT attorney had some concerns. They are being worked out before proceeding. No action taken.
4. **ROAD & BRIDGE**
 - a. **Road Report: Gravel, Grading:** Chair Peterson reported that 230th, 220th, and 200th were graveled in the previous week. Knick Knack, 200th, 120th Ave, and 170th were completed earlier in the day. Chair Peterson said that if the gravel is all used, it might be difficult to do 155th MMR since it is still so wet. Sup. Janski said not doing it is not an option based on prior commitments.

Chair Peterson said that landowner Fred Polinder on 235th south side had complained that the Township manipulated the ditch about 15 years ago and the field was now flooding. Sup. Janski said that the Town should have a policy that there be proof that the Township caused the problem. Chair Peterson said the driveway is the landowner's responsibility, including the culvert. Chair Peterson will further investigate.
 - b. **2018 Road & Bridge Planning:**
 - i. **Ditches:** Chair Peterson said that the road review identified substantial ditch problems, including lack of driveway culverts. **Motion by Peterson to begin ditch improvements on 210th Street using the existing \$10,000 budget; Sup. Janski seconded. Motion carried unanimously.** Chair Peterson will coordinate with Dave's Excavating.
 - ii. **Vegetation Management:** Sup. Janski will complete a map for the June meeting with spray targets and asked the Clerk to have the RFQ available for approval to award in July. Discussion of mowing. Travis

Scott willing to do mowing for \$1,575. Sup. Janski said it should be complete by August 1st. Will consider a second mowing later in the summer as conditions warrant. **Sup. Janski motioned to approve TS Dirtworks to perform a complete mowing for the verbal quote of \$1,575; Sup. Theisen seconded. Motion carried unanimously.** Sup. Janski also asked for a quote for a per mile or per hour rate.. Sup. Janski asked Travis Scott to mark any problematic stumps, trees, etc. in the ditches.

- iii. **MMRs:** Sup. Janski said that the Township had committed to completing work on 155th. Chair Peterson will collect the road closed signs since they should now be open.
- iv. **Culverts:** Chair Peterson said that there are only two on the list but others may be necessary after working on ditches. Work will be later this summer. Chair Peterson will work on culvert markers.
- v. **Signage:** Sup. Janski said the end-of-road markers and culvert markers are main issues. Sup. Janski will coordinate order of four new markers and purchase posts. Sup. Janski said that there are also the incorrect signs on 160th. **Chair Peterson motioned for Sup. Janski to order the signs as needed; Sup. Theisen seconded. Motion carried unanimously.**

5. HALL & PARK

- a. **Hall: Cleaning, Storage, Flag:** Clerk Weimann said that cleaning should be re-assessed, particularly with the Japanese Beetles swarming into the building. Sup. Theisen said that the problem is the concrete is lower than the door level. Sup. Theisen said that the doors should be replaced with something that could be sealed or create add an outer door to create a vestibule. Sup. Janski recommended getting pricing for a cleaning service that could be on-call. Sup. Theisen will collect some pricing options for cleaning. Sup. Theisen will also get a price for a pair of doors with a vertical mullion that would limit the gap. Sup. Theisen will purchase a lockbox. **Sup. Janski motioned to approve purchase of a lockbox; Chair Peterson seconded. Motion carried unanimously.**

Storage: Sup. Janski said that there should be a plan to divide up space between TBC and the Town. Sup. Theisen said that there is a lot of excess junk that can be removed. Salgren said she spoke with TBC that items need to be removed from the back store room. Sup. Janski suggested that a set June 15th for TBC to remove any items. Sup. Janski mentioned that tables need to be accessible in the closet. Sup. Theisen said that the bookshelf should be removed. Sup. Janski said it would be a nice asset but the Town is not set-up for it.

Clerk Weimann reported that the Election Judges have requested that a flag holder be installed on the building for ease of access. The existing also flags have some problems. Sup. Theisen will find options.

- b. **Park: CPL Contract,** Clerk Weimann reported that PrairieScapes approved the contract. **Chair Peterson motioned to include the two prep sprays of the ADD area; Sup. Theisen seconded. Motion carried unanimously.** Sup. Janski said that they will start work within two weeks.

Restroom: Chair Peterson motioned to rent the portable restroom through the end of September; Sup. Janski seconded. Motion carried unanimously.

6. OTHER TOWNSHIP BUSINESS

- a. **MAT Summer Specialized Training:** Clerk Weimann reported that MAT is hosting a training on June 18th. **Sup. Janski motioned to allow any Board member to attend; Sup. Theisen seconded. Motion carried unanimously.**

- b. **Couri & Ruppe Legal Training:** Chair Peterson motioned to allow any Board member to attend; Sup. Janski seconded. Motion carried unanimously.

5. ADJOURNMENT – Chair Peterson motioned to adjourn the meeting at 8:12pm; Sup. Janski seconded. Motion carried unanimously

Submitted By:

 Kyle Weimann, Town Clerk
 Dated: _____, 2018

Approved:

 Daniel Peterson, Town Board Chairperson
 Dated: _____, 2018